

## Our Support

The registration process is participants' first impression onsite at the event. Therefore it is very important to make the registration a completely positive experience from the beginning to the end. We help you to stay in your participants' minds.

We would be pleased to take over your complete registration process and will coordinate all your delegate relations in your name. You can also book only single parts of the service as individual modules.



### Professional consultancy and support

You do not have the time to organize your registration event yourself or you just wish to get professional support for parts of the registration process? Our experienced team will be at your disposal.



### Individual layouting for your registration event

Your online registration and all documents should be customized according to your CI or the layout of your event website? We will setup your individual layout according to your needs.



### Assistance to VIP guests

You wish to invite special guests or speakers who get special registration conditions? We will setup a particular online registration for your needs including a personalized invitation email.



### Group registration

You would like to offer group registration within your event? With our group module the administrator as well as the group responsible will be able to easily handle the registration for a group of any size.



### **Professional name badges**

You would like to identify your participants during your event? We can offer you to produce professional name badges with using your event layout.



### **Onsite support**

A smooth registration process onsite is very important for your event. We will support all your onsite requirements, e.g. new registrations, open payments, print of name badges or certificates of attendance.



### **Individual assistance**

Our hotline will be available for your participants for any kind of questions referring to the registration process.